

Minutes of the Annual General Meeting of the Sleep Apnoea Association of NZ, held in the Stewart Building at Fisher & Paykel Healthcare, Maurice Paykel Place, East Tamaki, Auckland at 6pm on Wednesday 21 November 2018.

PRESENT: Jill Hammonds, Rod Bryant, Sherry Taylor, Rachel Lehen, Warren Jones, Lance Bickford, Jonathan Ellis, Sandra Mackay, Pru Murray, Alex Bartle, Mike Riley, Mike Matson, Carolyn Santiago

Jill welcomed all who were present, and particularly the new members who had come along with a view to joining the committee, and to previous committee members. She thanked Fisher & Paykel Healthcare for the provision of the buffet meal prior to the meeting.

APOLOGIES: Dave Scott who is keen to join the committee but unable to attend tonight.
"That apologies be accepted"

Taylor/Matson
AGREED

MINUTES OF THE 2017 AGM were read aloud.

"That the minutes be deemed a true and accurate record of proceedings"

Matson/Murray
AGREED

There were no matters arising.

CORRESPONDENCE: Nil

PRESIDENT'S REPORT: attached
"That the president's report be received"

Taylor/Lehen
AGREED

TREASURER'S REPORT: attached
"That the treasurer's report be adopted"

Bryant/Matson
AGREED

BUSINESS ARISING

"That the decision to cancel the insurance policy be ratified"

Hammonds/Taylor
AGREED

EDITOR'S REPORT: attached
"That the editor's report be received"

Hammonds/Bryant
AGREED

ELECTION OF OFFICERS: Jill vacated the chair. Jonathan chaired this section.

PRESIDENT: Jill Hammonds

Bryant/Taylor

COMMITTEE:

Rod Bryant

Hammonds/Taylor

Sherry Taylor

Hammonds/Bryant

Rachel Lehen

Bryant/Taylor

Lance Bickford

Hammonds/Taylor

Carolyn Santiago

Taylor/Lehen

Dave Scott

Hammonds/Bryant

The above were duly declared elected. Lance and Carolyn expressed their interest in seeing SAANZ sit down and prepare a development plan. All members present were keen for this to happen. Jill, Rod and Sherry indicated this would be their last year on the committee and are pleased to see some new energy in the committee to move things forward. Lack of manpower and support have been the main reasons for the scaling down of support meetings and provision of support via the website, phone and email.

REVIEWER: Doug Rasken

Bryant/Taylor

AGREED

BANK SIGNATORIES: These to remain as currently - President, Treasurer and Sherry Taylor
Murray/Bickford
AGREED

SUBSCRIPTIONS: Committee to review subscriptions in line with the development plan. These will remain at \$0 until that time.
Riley/Matson
AGREED

HONORARIA:

“That the President be paid \$300 and the treasurer \$100 for the past year.”
Bickford/Lehen
AGREED

GENERAL BUSINESS

- Wellness Expo in Hamilton April 2019 - SAANZ have been asked to mount a display to increase awareness of OSA. The cost of a stall would be \$300 if paid by the end of November. All present felt that with the new development planning, funds should be reserved to target that and spread more evenly across the country.
- Revamp of the website - the cost of this with the present host would be about \$500 plus GST. It was agreed we would want to look to doing this, but this should be inline with the development plan and therefore decided by the committee at that stage.
“That the website redevelopment be discussed further at the first committee meeting”
Lehen/Murray
AGREED
- Use of “Zoom Meeting Room” for committee and support meetings. - there is good potential for this software in hosting committee and support meetings. This should be looked at along with the development plan, but continue with the free Basic membership in the meantime.
- Jill will consult with the new committee to set a face to face meeting at a date to suit. In the meantime she will set up a web based discussion page where committee can start jotting ideas for development to be discussed at the face to face meeting.

The next AGM will be held in November 2019.

The meeting closed at 7.40pm and a support meeting followed with presentations from Pru Murray, Alex Bartle and Warren Jones.