

Minutes of the Annual General Meeting of SAANZ held at Fisher House, East Tamaki at 4pm on Thursday 15 October 2020

Present: Jill Hammonds, Rod Bryant, Elaine Bryant, Jonathan Ellis, Sandra MacKay, Sherry Taylor, Mike Matson, Mike Riley, Rachel Lehen

Apologies: Alex Bartle, Ross Kirkbride, Dave Scott

Taylor/R Bryant
AGREED

Minutes of the 2019 AGM and matters arising:

"That the minutes be accepted as a true and correct record of proceedings"

R Bryant/Matson
AGREED

Correspondence

Nothing to note

President's Report

Jill read her report as published

"That the presidents report be adopted"

Hammonds/Taylor
AGREED

Annual Financial Report

As read by Rod, printed copies presented to those present.

Reports have been reviewed by Judith Voyle, documentation presented to those present.

"That the annual financial report be adopted"

R Bryant/Lehen
AGREED

Website/Newsletter

One newsletter in Feb with outcome of AGM. Website waiting to be closed and switched to Facebook.

Notice of Motion to AGM: "That Sleep Apnoea Association NZ be formally closed and the remaining funds, after payments of AGM expenses, be transferred to another organisation supporting sleep apnoea patients."

Hammonds/Taylor

Discussion of the work involved in keeping the committee running outweighs the current need. Decreased website traffic. Enquiries are often for referral to other organizations. Thoughts are for facebook to remain as a portal to those seeking information. Acceptance that DHB's service offering has increased as has access to information online.

Rod/Jill/Rachel happy to still be available to accept enquiries as needed.

SAANZ and use of that name would need to come to an end – name change for facebook etc, titles removed.

Remaining SAANZ funds:

Ideas put forward:

Assisting individuals who are not able to afford a machine by subsidizing purchase: but who decides who qualifies?

NZ Sleep Health Foundation

Buying machines to donate via Rachel or Alex

Jonathan suggested ANZSAA - the NZ branch

Importance of the gifting being impartial and not biased

If gifted to ANZSAA for example – discussions with them needed as to what the funds should be used towards. Feeling is for research.

Moved that the motion be amended to read “SAANZ should be formally closed and remaining funds gifted to ANZSAA for the purposes in supporting ongoing development of the treatment of OSA”

Hammonds/Riley
AGREED

The motion was then put

AGREED

General Business

Caretakers to manage the closing process: existing committee

Taylor/E Bryant
AGREED

Rod: authority to deregister from GST 18 months ago but this remains active until 30th September. Should we deregister once all expenses paid? Rod to seek advice from accountant.

Also to close registration with charities commission.

Disposal of assets:

- data projector (in poor repair) – dispose of
- data projector screen - to be donated to Kapiti Quilters
- computer/printer (2014/2016) - leave with Sherry, the operating systems will soon be unsupported, value minimal
- display stand – currently with Rod, to be disposed of or donated
- name stamp: Sherry to dispose/Jonathan to dispose
- brochures -with Rod to be disposed
- Paperwork/meeting minutes/membership forms/invoices. Not including financial reports. With Sherry. Last 7 years to be digitised and filed in our Admin Google Site and hard copies disposed.
- Financial reports/GST returns etc to be retained for 7 years.

Website/data base to be removed

Facebook: remove logo/name/final post detailing decisions/contact details.

Meeting officially closed 5.30pm